



تاریخ: ۱۴۰۲/۷/۵ Date: شماره: ۲۱۰/۳۲/۱۷۶۹۲ No.: پیوست: دارد Encl.:

بسمه تعالی

### بخشنامه

شرکت محترم حمل و نقل بین المللی (عضو و غیر عضو)

موضوع: مقررات اعزام رانندگان حرفه‌ای در حمل و نقل بین المللی جاده‌ای با لهستان

با تقدیم درود و احترام

مدیریت محترم حمل و نقل بین المللی و کارنه تیر اتاق بازرگانی، صنایع، معادن و کشاورزی ایران طی نامه شماره ۱۰۶۹/۱۰۲۹/ص مورخ ۱۴۰۲/۷/۴ اعلام داشته است: کشورهای عضو اتحادیه اروپا و کشورهای ثالث خارج از اتحادیه مکلف به اجرای دستورالعمل شماره ۲۰۲۰/۱۰۵۷ کمیسیون اتحادیه اروپا می‌باشند. به همین منظور شرایط ورود کامیون‌ها به قلمرو کشور لهستان می‌بایست طبق اسناد پیوست ارسال گردد. شرکت‌ها مکلفند با مراجعه به سایت و ثبت نام و اخذ گواهی امضای مجاز از شرکتهای ارائه‌دهنده خدمات لهستانی تأییدیه را همراه با سایر اسناد مطروحه در سند پیوست ارائه دهند.

۱- برای ثبت حساب کاربری به سایت <http://logowanie.biznes.gov.pl/> مراجعه شود.

۲- برای خرید تأییدیه امضا مجاز به یکی از شرکتهای مجاز Sigilium Sign, Szafir 2.0, proCertum SmartSign, PEM-HEART 3.9, SecureDoc 2 by EuroCert company مراجعه کنند.

شایان ذکر است اطلاعات مربوط به مجوز و تاخوگراف نیز می‌بایست بدرستی در سیستم اظهار و همراه با راننده ارائه گردد.

از کلیه شرکتهای حمل و نقل خواسته می‌شود، به منظور جلوگیری از توقف کامیون در مرز ورود به لهستان و جرایم احتمالی مراتب را به شکل مقتضی مورد بررسی قرار دهند. اص

با تقدیم احترام

فرمان جعفرزادگان

دبیر

## Qualified electronic certificate application form

Note! Complete the form electronically.

A Select the type of qualified signature and ordered services		
1	Type of signature	<input type="radio"/> e-Signature on device – Token <input checked="" type="radio"/> Cloud e-Signature - ECsigner
2	Period of validity	<input type="radio"/> 1 year <input checked="" type="radio"/> 2 years <input type="radio"/> 3 years
3	Personal identification method	<input checked="" type="radio"/> Remote online identity verification <input type="radio"/> Local notary
4	Express service (additional service)	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Mandatory to be completed if the option e-Signature on device is selected</b> Select the type of courier shipment and enter the address.		
6	Courier to countries in the EU  Courier to countries outside the EU	<input type="radio"/> Regular <input type="radio"/> Express  <input checked="" type="radio"/> Express
<b>Important! If you have chosen a token - enter the shipping address here</b>		
7	<b>Additional service</b> Mark *YES or *NO	
8	Software installation / training	<input type="radio"/> YES <input checked="" type="radio"/> NO  - software installation / signature service training - signature configuration - signing sample PDF/XML documents
B Natural person data to be inserted in the certificate (must be the same as on the identity document)		
9	Given name(s):	
10	Second name(s) (only if you have):	
11	Last name:	
12	Identity document (select one)	
<input type="radio"/> PESEL  <input type="radio"/> TIN (for natural person)  <input checked="" type="radio"/> ID card number  <input type="radio"/> passport number  <input type="radio"/> national personal number (national civic registration number)		

C Identification data to confirm the identity of the person for whom the certificate is issued			
13	Identity document (select one)  <input type="radio"/> passport <input type="radio"/> ID card (applies to EU citizen only) <input checked="" type="radio"/> residence card	Series and number:	
		Issuing state:	
		Issuing authority:	
		Expiry Date:	
14	Citizenship:		
15	Date of birth:		
16	Place of birth:		
17	E-mail adress:		
18	Mobile phone number:		
19	Method of delivery PIN codes	<input type="radio"/> E-mail <input checked="" type="radio"/> SMS	
20	Do you agree to receive commercial information?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
D Optional: organization data to be included in the certificate (applies if the subscriber wants to include the data of the represented organization in the certificate)			
21	Full official name:		
22	Position held in the organisation: (opcional)		

I declare that information I provided in the application form above is true.

According to the Personal Data Protection Act (Journal of Laws of 24.05.2018, item 1000 as amended) of 10.05.2018 I hereby agree for processing my personal data disclosed in the above application form by the Data Controller, namely by EuroCert Sp. z o.o. with its registered office in Warsaw, ul. Puławska 474 for the purposes of certification process. In addition, I hereby acknowledge that: I am entitled to access the personal data and to amend it.

By submitting the form, you accept our terms and conditions.

E Data for issuing a VAT invoice	
23	Company / natural person name:
24	Tax ID:
25	Street:
26	ZIP code:
27	Town:
28	E-mail address for sending the invoice:
29	Currency: <input checked="" type="radio"/> PLN <input type="radio"/> EUR <input type="radio"/> USD
30	<p><input checked="" type="checkbox"/></p> <p>1. Acting on the „Rozporządzenie Ministra Finansów z dnia 17 grudnia 2010 w sprawie przesyłania faktur w formie elektronicznej, zasad ich przechowywania oraz trybu udostępniania organowi podatkowemu lub organowi kontrolis karbowej (Dz. U. 2010 nr 249 poz. 1661)” I hereby agree for sending by EuroCert Sp. z o.o. in electronic form: invoices, duplicates, corrections.</p> <p>2. I commit to take invoices (see point 1) in paper form when temporarily it is not possible to get the electronic form.</p> <p>3. Please send me invoices to my e-mail given above.</p> <p>4. In the case of changes in my e-mail address I commit to inform EuroCert about that.</p> <p>5. I declare that I am aware that this declaration can be withdrawn and this leads to stop sending electronic form invoices by EuroCert since next day after that withdrawal.</p>

# How to obtain a qualified electronic signature for a person abroad

Summary:



**Fill and submit the form**



**Receive the agreement prepared by EuroCert**



**Let us verify your identity and sign the agreement:**

Online during a video-verification → an electronic signature.

On-site at a local notary → a manual signature.



**Receive your signature, your accesses and sign your documents electronically!**



## **Filling and submission of the form**

- Select the type of an **e-signature** (Cloud signature or Signature on a physical device) and the **identity verification form** (By a local notary or By a video verification - online)
- If your **citizenship is other than Polish** but you were assigned the Polish PESEL identification number, please attach the copy of the PESEL assignment to the form.
- If you wish to put your company data in the signature (company name, your position), please attach the **document confirming your employment** in the given company to the form.
- Send the form to your commercial representative: [marta.smoderek@eurocert.pl](mailto:marta.smoderek@eurocert.pl)



## **Receive the agreement prepared by EuroCert.**

- Our consultant will verify and approve submitted form and any additional documentation.
- On the basis of the submitted form we will prepare an **agreement for issuing of the signature**. The agreement delivery method is dependent on the selected method of the identity verification.
- At this stage you will be also issued a **VAT invoice**. We will send it to the indicated email address awaiting your payment.



## Signing of the agreement and identity verification

The procedure depends on the selected identity verification method.



## Identity verification and signing of the agreement – online by a video verification



The entire procedure is executed at the online platform. The only person accessed to the platform is the one to whom a qualified signature is issued. It takes app. 15 min, yet it needs to be executed upon one uninterrupted operation.

### Link to the step by step process delivered via email

The Subscriber will be emailed an **invitation to sign** the agreement online. The email will be sent to an **individual address** of the person to whom a qualified signature is issued.

### Activation of the video verification procedure and an online agreement

- The Subscriber must **click the emailed link** to launch the procedure. It can only be executed on **Monday to Friday at 8 am till 6 pm**.
- For a **quick and efficient** procedure – please find [here] the step by step instruction for the procedure
- Upon the procedure, the person will have a **short conversation** with our online consultant – either in **Polish, English or in German**.

### Data compliance verification

After the procedure is positively completed, EuroCert will **compare** the personal data from the agreement with those confirmed upon the video verification.

### Sending back a signed agreement and issuing the decision of generating a qualified signature

The agreement shall be signed by Eurocert and sent to the Subscriber's email address. At the same time we will launch the process of **generating a qualified signature**.

## Identity certification and signing of the agreement – on site by a local notary

The Agreement will be submitted to the email address indicated in the form.

Schedule an appointment with your **local notary** and **sign** the agreement manually on his presence. You will obtain a notarial certification of your signature.

The agreement stamped by a notarial signature confirmation should include the information on a notarial identity verification based on the ID given in the form (in the C section). It shall include a first name/names, surname, number and series of the ID, a birth date and place, also - if applicable - National Personal Number or PESEL, a date of the ID validity and the institution that issued the ID.



### Important!

A notarial signature certification should be submitted either in Polish or in English. Should the documents be submitted in other languages, EuroCert will additionally charge you for the translation ordered to a sworn translator.

If you authorize a third party to receive the certificate for you in the EuroCert head office or at one of our Partners' [check the list of Registration Points], please make sure to submit an authorization [download the template], also including a notarial signature

## Submission of the agreement certified by a notary to EuroCert

- Send the **original of the agreement** including a notarial signature certification to -> EuroCert Sp. z o.o., ul. Puławska 472, 02-884 Warszawa, POLSKA (POLAND).
- EuroCert must receive **2 agreement copies**, including at least **1** including a notarial signature certification. If you authorize a third party to receive the signature, make sure to submit also the authorization.
- The **costs of the delivery** will be borne by the **Client**.

### Verification of the compliance of the received documents

EuroCert will **compare** the personal data included in the agreement with the data certified by a notary and will **verify an authenticity** of the notarial certification.

### Issuing the decision to generate a qualified signature

Should the documents be **positively verified**, we will launch the process of generating a qualified signature.

### Delivery of the signature and accesses to your qualified signature

#### Step by step for a qualified cloud signature

#### Preparation and sending of the accesses to the signature

The Subscriber will be **emailed the link** to the account activation and a qualified signature.

#### Activation of the signature by a Subscriber

The Subscriber will execute an **activation procedure** in accordance with the guidelines accessible at his account. Once he accomplishes the procedure, he is ready to use his qualified signature.

#### Step by step for a classic qualified signature

#### Preparation and sending of the signature

EuroCert will prepare a **qualified signature and post it** to the address given in the form along with the agreement signed by the EuroCert representative. The Subscriber is also emailed or texted **temporary transport codes** for a qualified signature.

#### Sending of the accesses and the message that the signature was issued

The Subscriber is emailed that his qualified signature was issued with the **access to his account** with all the guidelines and software. He will be also emailed or texted **temporary codes** for the signature.

#### Receiving and activation of the signature by the Subscriber


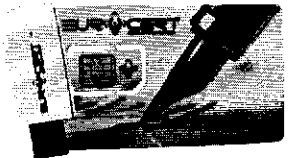
The Subscriber receives the **delivery**, read the **guidelines**, **installs** the software and sets up his own **PIN codes**. After completing above steps, he is ready to use his qualified signature.



## COST OF OBTAINING A QUALIFIED SIGNATURE for a person staying abroad

### 1. Offer

#### a) Select the type of signature and the period of validity

PRODUCT NAME	Quantity [qty.]	Period of validity	Price unitary net [PLN]	
<p style="text-align: center;">Trade name: <b>Cloud e-signature - ECsigner</b></p> <p style="text-align: center;"><b>The proposed set includes</b></p> <ul style="list-style-type: none"> <li>• qualified cloud e-signature</li> <li>• signature support software</li> <li>• package of qualified time stamps, 1000 pcs/month</li> <li>• technical support in Polish or English</li> </ul> <div style="text-align: center;">  </div>	1	1 year	327,00 ( 75,00 € )	23%
		2 years	417,00 ( 95,00 € )	
		3 years	507,00 ( 115,00 € )	
<p style="text-align: center;">Trade name: <b>New qualified signature- Token set</b></p> <p style="text-align: center;"><b>The proposed set includes:</b></p> <ul style="list-style-type: none"> <li>• qualified certificate,</li> <li>• card reader (FEITIAN R301)</li> <li>• cryptographic card,</li> <li>• signature support software</li> <li>• package of qualified time stamps - 1000 pcs/month</li> <li>• technical support in Polish or English</li> </ul> <div style="text-align: center;">  </div>	1	1 year	307,00 ( 70,00 € )	23%
		2 years	367,00 ( 80,00 € )	
		3 years	477,00 ( 105,00 € )	

**b) Select the type of special service and additional services**

PRODUCT NAME	Quantity [qty.]	Period of validity	Price unitary net [PLN]	
<p><b>Special service - application service for a person staying abroad + verification of identity by notary</b></p> <ul style="list-style-type: none"> <li>• preparation of the agreement,</li> <li>• substantive handling of the signature issuance process,</li> <li>• personal customer manager,</li> <li>• verification of notarial documents (foreign) in Polish or English</li> <li>• courier delivery within Poland (cost of international delivery priced individually)</li> </ul>	1	-	890,00 ( 200,00 € )	23%
<p><b>Special service - application service for a person staying abroad + video-verification of identity</b></p> <ul style="list-style-type: none"> <li>• preparation of the agreement,</li> <li>• substantive handling of the signature issuance process,</li> <li>• personal customer manager,</li> <li>• video-verification of identity online, including conclusion of a contract</li> <li>• courier delivery within Poland (cost of international delivery priced individually)</li> </ul>	1	-	400,00 ( 90,00 € )	23%
<b>ADDITIONAL SERVICES</b>				
<p style="text-align: center;"><b>Express Service</b></p> <p style="text-align: center;"><u>The service includes:</u></p> <ul style="list-style-type: none"> <li>• express preparation of the contract and the necessary documentation (within 24 hours)</li> <li>• express verification of notary documents (within 24 hours)</li> <li>• *express courier delivery in case of token set</li> </ul>	1	-	360,00 ( 80,00 € )	23%
<p><b>Software installation service + signature training</b></p> <ul style="list-style-type: none"> <li>• installation, software training</li> <li>• signature configuration</li> <li>• signing of XML files and other documents</li> </ul>	1	-	150,00 ( 40,00 € )	23%
<p style="text-align: center;"><b>Delivery</b></p> <ul style="list-style-type: none"> <li>• <u>Standard</u> only within the EU</li> <li>• <u>Express</u> Express shipping within and outside the EU</li> </ul>	1	-	from 100,00 ( from 25,00 € )  From 160,00 ( from 35,00 € )	23%

**Notes to the offer!**

- a) In the case of sending documents in a language other than Polish or English, EuroCert orders the documents for sworn translation for an additional fee. Additional translation may extend the order fulfillment time.
- b) The standard procedure for preparing a signature agreement for a person not staying in Poland takes approx. 3-6 business days.
- c) Standard verification of notarial documents takes about 3-6 days.

**Validity of the offer**

The offer is valid for 30 days.

**Contact person**

Marta Smoderek

[marta.smoderek@eurocert.pl](mailto:marta.smoderek@eurocert.pl)

# Who is a driver posted to Poland?

The Act on the Posting of Drivers in Road Transport includes the following definitions:

**an EU Member State** – a Member State of the European Union or of the European Free Trade Association (EFTA) – a party to the agreement on the European Economic Area (i.e. Norway, Island, Liechtenstein), as well as a country which by way of an agreement with the European Union accepted an obligation to implement the provisions of Directive 2020/1057 to its national legislation;

**a third country** – a country other than an EU Member State or the Swiss Confederation.

**A driver posted to Poland** is a driver employed under an employment relationship in another Member State and **temporarily sent** to work in Poland by a road transport operator posting that driver to the territory of Poland, who carries out the following transport operations:

- **cabotage operations;**
- **international carriage other than bilateral carriage** (carriage of cross-trade type).

With regard to drivers posted to Poland, employed in other Member States, who carry out such types of carriage operations, **the provisions of the Act on the Posting of Drivers in Road Transport are applicable.**

A driver **is not** a driver posted to Poland if he/she:

- carries out transit;
- carries out bilateral carriage of goods or bilateral carriage of passengers;
- during bilateral carriage of goods additionally performs one loading of goods or one unloading of goods in the territory of the Republic of Poland, another Member State or a third country, through which he/she drives, on condition that

the loading of goods and the unloading of goods are not carried out in the territory of the same Member State;

- after bilateral carriage of goods, which was started in the Member State of the seat and during which no additional loading of goods nor unloading of goods was performed, carries out bilateral carriage of goods to the Member State of the seat, during which he/she additionally performs two operations of loading of goods or unloading of goods in the territory of the Republic of Poland, another Member State or a third country, through which he/she drives, on condition that the additional operations of loading and unloading of goods are not carried out in the territory of the same Member State;
- during bilateral carriage of passengers additionally one time picks up passengers or one time sets down passengers in the territory of the Republic of Poland, another Member State or a third country, through which he/she drives, on condition that the carriage of passengers is not undertaken between two places located in the territory of the same Member State; the same refers to a return drive;
- carries out road carriage of goods at the initial or final part of a combined transport, if that part itself involves bilateral carriage of goods.

**Important!** The exceptions indicated in points 3-5 are applicable solely to drivers of vehicles equipped with smart tachographs.

Drivers who carry out the above-mentioned transport operations are not posted workers in the meaning of the provisions of the Act on the Posting of Workers in the Framework of the Provision of Services.

**A driver posted to Poland from a third country** is the driver temporarily sent to Poland by a road transport operator from a third country, posting the driver to the territory of Poland in connection with the provision of road transport services by that operator, who carries out the following transport operations:

- cabotage operations;
- international carriage other than bilateral carriage (carriage of cross-trade type);
- bilateral carriage of goods or bilateral carriage of passengers.

With regard to drivers posted to Poland from a third country, who engage in cabotage operations, international carriage other than bilateral carriage (cross-trade carriage), bilateral carriage of goods or bilateral carriage of passengers, the provisions of the Act on the Posting of Drivers in Road Transport are applicable.

A driver from a third country who crosses Poland in transit is not a driver posted to the territory of Poland, nor a posted worker in the meaning of the provisions of the Act of 10 June 2016 on the Posting of Workers in the Framework of the Provision of Services.

The provisions of the Act on the Posting of Drivers in Road Transport are not applicable to drivers posted to the territory of Poland:

- to work in a branch or an enterprise belonging to a group of enterprises of which the employer posting the driver to the territory of Poland is a member,
- by an entity which is a temporary work agency or a staff outsourcing agency that has sent the driver to a user undertaking,
- from the Swiss Confederation until it accepts to implement the provisions of Directive 2020/1057 to its national legislation by way of an agreement with the European Union.

**Important!** With regard to the above-mentioned drivers, the provisions of the Act of 10 June 2016 on the Posting of Workers in the Framework of the Provision of Services are respectively applied.

## **Duties of a road transport operator posting a driver to Poland**

A road transport operator posting a driver to the territory of Poland has the duty to ensure that the terms of employment of the posted driver are not less favourable than the minimum terms of employment in force in Poland, resulting from the Labour Code as well as other provisions regulating the rights and duties of employers and employees. This covers:

- the standards and duration of working time, as well as daily and weekly rest periods;
- length of annual leave;
- remuneration for work;
- occupational safety and health;
- protection of female employees during pregnancy and maternity leave;
- employment of juveniles;
- performance of work or other paid tasks by a child;
- the principle of equal treatment and the ban on discrimination in employment;
- amounts due to cover the costs related to a business trip from the place of work in the territory of Poland, to which the worker was posted, to another place of work in or outside the territory of Poland.

**Important!** A driver posted to temporarily perform work in Poland is entitled, in the period of posting to the territory of Poland, to receive remuneration for work including all the components, according to the same rules as applicable to a driver employed by a Polish employer, resulting from the generally applicable provisions. This also refers to an additional pay for overtime work.

When comparing the remuneration paid to a posted driver by a posting employer and the remuneration for work due in accordance with the Polish legislation, the total gross remuneration is taken into account, not its individual components. A posting allowance is included in the remuneration for work but only in the part which is not a refund of expenses actually incurred in connection with the posting, such as costs of travel, meals and accommodation. In cases where the law applicable to the employment relationship of a worker posted to the territory of Poland does not specify the part of a posting allowance which is to refund the costs actually incurred in relation to the posting, the whole bonus is regarded as a refund of such expenses.

In Poland there are no collective labour agreements regarded as generally binding all over the country or in a specific sector. Collective labour agreements are concluded at a company level (by a specific employer) and at a supra-company level (by several employers) and they are binding for their parties. The Polish system of collective labour agreements does not stipulate supra-company agreements which would be

binding for all employers by virtue of the law. If in a specific sector a supra-company agreement is concluded, then it is binding only for those enterprises which are a party to it. Employers not covered by the agreement may not be required to guarantee their employees such terms of employment which are due to employees engaged in a similar enterprise where the agreement is applicable.

**Important!** A road transport operator from a third country posting a driver to Poland should guarantee that driver the above-mentioned terms of employment, with a reservation that the remuneration of a foreigner posted to Poland is:

- higher than the income giving the entitlement to financial benefits from social assistance, specified with respect to the foreigner and the foreigner's each family member who is dependent on that foreigner;
- not lower than the remuneration of workers who perform work of a comparable type or in a comparable position, for the same amount of working time, in the territory of the Republic of Poland;
- not lower than 70% of an average gross monthly remuneration in the national economy in the province where the host entity has the seat, announced by the President of Statistics Poland, in the year preceding the submission of an application for a permit.

In order to calculate the posting periods, a posting is deemed to have ended when a driver leaves the territory of Poland while being engaged in international carriage by road of goods or passengers. The posting periods of a driver carrying out international road carriage or a driver replacing him/her, do not sum up.

## Formal duties

In addition to ensuring adequate working conditions, a road transport operator posting a driver to Poland has to:

- with respect to a driver posted from a Member State who carries out cabotage operations or international carriage other than bilateral carriage (cross-trade carriage), submit a declaration on posting of a driver at the latest at the time



when the posting begins, on the European Commission's website: [postingdeclaration.eu](http://postingdeclaration.eu)

**Important!** A road transport operator posting a driver to Poland should update the posting declaration on a regular basis through a public interface connected with the IMI system.

Read the information on posting of drivers available on the Internet website of the European Commission, in the form of questions and answers - [Posting rules \(europa.eu\)](http://europa.eu)

- with respect to a driver from a third country who carries out cabotage operations, international carriage other than bilateral carriage (cross-trade carriage), bilateral carriage of goods or bilateral carriage of passengers, submit to the State Labour Inspection a declaration on posting of a driver to Poland from a third country, each time, at the latest at the time when the posting begins, using an electronic form.

Read the instructions on how to submit a declaration on posting of a driver from a third country: [Zgłoszenie delegowania kierowcy z państwa trzeciego | Biznes.gov.pl - Serwis informacyjno-usługowy dla przedsiębiorcy](http://Biznes.gov.pl)

**Road transport operators from third countries may benefit from e-service "Notify the posting of a driver from a third country to the territory of Poland" available on the portal [biznes.gov.pl](http://biznes.gov.pl), in the following way:**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**7. If it is impossible for a road transport operator to obtain a qualified signature, the notification may be made by a proxy who has such a signature.**

- with respect to a driver posted to work in a branch or an enterprise belonging to a group of enterprises of which the employer posting the driver to the territory of Poland is a member, or by an entity which is a temporary work agency or a staff outsourcing agency that has sent the driver to a user undertaking, or from the Swiss Confederation until it accepts to implement the provisions of Directive 2020/1057 to its national legislation by way of an agreement with the European Union, submit a declaration on the posting of a worker in the framework of the provision of services.

Read the instructions on how to submit a declaration on posting of a worker: [Oświadczenie o delegowaniu pracownika | Biznes.gov.pl - Serwis informacyjno-usługowy dla przedsiębiorcy](#)

**Duties of a road transport operator from a Member State posting a driver to Poland and duties of a driver posted to Poland**

**A road transport operator from a Member State** posting a driver to Poland is obliged to ensure that during the posting the driver holds the following documents in printed or electronic form:

- copy of the posting declaration;
- proofs confirming the provision of carriage by road in the territory of Poland, in particular in the form of consignment notes, evidence specified in Art. 8(3) of Regulation (EC) No 1072/2009, a relevant permit, an excerpt of the permit along with the binding schedule of driving, a driving form, a relevant decision or a copy of the contract for the transport operation, as specified in Art. 87(1) point 2 letters a-d) and g) of the Act of 6 September 2001 on Road Transport, as long as they are required;
- tachograph records, which in particular include symbols of the Member States where the driver stayed while being engaged in international carriage or cabotage operations, in accordance with the requirements for registration and record-keeping on the basis of Regulation (EC) No 561/2006 of the European Parliament and of the Council of 15 March 2006 on the harmonisation of certain social legislation relating to road transport and amending Council Regulations (EEC) No 3821/85 and (EC) No 2135/98 and repealing Council Regulation (EEC) No 3820/85 (EU OJ L 102 of 11.04.2006, p. 1, as amended).

**Important!** A road transport operator posting a driver to Poland is obliged, after the posting period and at the request of an authority, to send copies of the above-mentioned documents, as well as documents on the remuneration due to the driver for the posting period, an employment contract or a document equivalent to such a contract, working time records of the driver and proofs of payment of the remuneration, using a public interface connected with the IMI system, within 8 weeks from receiving the request.

A driver posted to Poland is obliged to have the above-mentioned documents in printed or electronic form in the vehicle and to present them during roadside checks at the demand of persons authorised to conduct such checks.